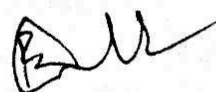


# GANDHI MEMORIAL NATIONAL COLLEGE, AMBALA CANTT

## ANNUAL DUTY LIST (2023-24)

The composition of various committees for smooth functioning of college activities is hereby notified for the academic session 2023-24. Necessary steps as per requirement of the committee may kindly be initiated immediately. The below-mentioned committees are effective w.e.f. 29.09.2023.

Sr. No		Name of the Members	Name of the Members
1	<b>Advisory Council</b>	1. Dr. Seema Kansal (Convener) 2. Ms. Rachna Khanna 3. Sh. S.K. Bathla	4. Dr. S.S. Nain 5. Sh. Brijesh Kumar 6. Dr. Krishan Kumar
2	<b>Examination Committee</b> Examination, Evaluation and Results	Dr. Surender Kumar (COE) 1. Dr. Ravneet 2. Dr. Amita 3. Dr. Rakesh	4. Dr. Tripti 5. Dr. Dharamveer 6. Dr. Sujata Goyal 7. Mr. Shyam Raheja
3	<b>Attestation Committee</b>	1. Dr. S.S. Nain	2. Dr. Surender Kumar
4	<b>Building Construction Infrastructure Development, Purchase, Maintenance and Disposal/ Auction/ Write off Committee</b>	Sh. S.K. Bathla (Convener) 1. Dr. S.S. Nain 2. Sh. Brijesh Kumar	1. Dr. Surender Kumar 2. Dr. Ravneet Kaur
5	<b>Cultural Committee</b>	Dr. Rajinder Kumar (Convener) 1. Dr. Manjeet Kaur (Co-Convener) 2. Dr. Krishan Kumar 3. Dr. Amit Kumar	4. Dr. C.P. Punia 5. Dr. Anish 6. Ms. Rabnoor, MA-II 7. Ms. Kajal, BCA-II
6	<b>Legal Literacy Cell</b>	Dr. Surender Kumar (Convener) 1. Dr. Saroj Bala	2. Ms. Udita 3. Ms. Jasmita
7	<b>Cleanliness and Hygiene Committee</b>	Dr. Rakesh Kumar (Convener) 1. Dr. Kuldeep Yadav 2. Dr. Saroj Bala 3. Dr. Sujata Goyal	4. Mr. Vikram 5. Mr. Ankit 6. Mr. Gunjeet Singh 7. Mr. Kishori Lal
8	<b>Admission Committee</b>	Nodal Officer : Mr. Shyam Raheja UG: Ms. Kamlesh, Convener Dr. Surender Kumar, Co-convener	PG: Dr. Tripti, Convener
9	<b>Student Progression and Alumni Cell</b>	Ms. Neelam (Convener) 1. Dr. Pinki Gupta 2. Dr. Bharti Vij	3. Dr. Manjeet Kaur 4. Dr. Rakesh 5. Dr. Tripti Sharma
10	<b>Career Counseling and Guidance Cell</b>	Dr. Krishan Kumar (Convener) 1. Dr. Anuradha 2. Ms. Upinder Kaur	3. Dr. Neha Aggarwal
11	<b>Corporate Resource Center (CRC)/ Placement Cell - cum - Entrepreneurship Club</b>	1. Dr. Anupama Sihag (Chairperson) 2. Sh. Shyam Raheja (TPO) 3. Dr. Ravneet Kaur	4. Dr. Meenu Rathi 5. Dr. Niyti 6. Dr. Chander Pal 7. Dr. Anshu



12	<b>Publication Committee (Magazine, Prospectus, Newsletter, Annual Report)</b>	1. Dr. Jyoti - Editor 2. Dr. Anshu - Co-Editor 3. Dr. Deepak Kumar (Librarian)	4. Dr. Ritu Gupta 5. Ms. Khushboo, B.Com-III 6. Ms. Diya, B.Com-III
13	<b>Research Advisory Committee</b>	Dr. Kuldeep Yadav (Convener) 1. Dr. Surender Kumar 2. Ms. Pinki	3. Dr. Neha 4. Dr. Rakesh
14	<b>Time - Table Committee</b>	Dr. Surjeet Singh (Convener) 1. Dr. Krishan Kumar 2. Ms. Pinki Gupta	3. Mr. Shyam Raheja 4. Ms. Sushma Sharma
15	<b>Stage Secretary</b>	1. Dr. Amit Kumar (Convener) 2. Dr. Manjeet Kaur	3. Dr. Anupama Sihag 4. Ms. Jasmita
16	<b>Women Cell</b>	1. Dr. Seema Kansal (Convener) 2. Dr. Meenu Rathi	3. Dr. Ravneet Kaur 4. Dr. Neena 5. Ms. Shruti, B.Com-III 6. Ms. Guneet, B.Com-III
17	<b>Mentor Mentee (Students)</b>	Dr. Kuldeep Yadav (Convener) 1. Dr. Rajesh	2. Dr. Jyoti Sorout
18	<b>NCC (Boys) NCC (Girls)</b>	1. Capt. (Dr.) S.S. Nain 2. Dr. Tripti Sharma	
19	<b>NSS Programme Officers</b>	1. Dr. Saroj Bala 2. Dr. Dharamveer Saini	3. Dr. Anish Kumar
20	<b>NSS Advisory</b>	1. Sh. Brijesh Kumar (Convener) 2. Dr. Surender Kumar 3. Dr. Rakesh	Ms. Anshika, B.Com-III Ms. Pooja, M.Com-Final
21	<b>Proctorial/Discipline Committee</b>	Sh. Brijesh Gupta (Convener) 1. Dr. S. K. Pandey (Co- Convener) 2. Dr. Krishan Kumar 3. Dr. Anuradha 4. Dr. Anupama Sihag 5. Dr. Dharmveer	6. Dr. Rakesh Kumar 7. Dr. Rajinder Deswal All other staff members (Teaching and Non-Teaching) will be the additional members of the committee 8. Ms. Nisha Singh Atri, M.Com-I 9. Ms. Aanchal, M.Com-III
22	<b>Anti- Ragging Committee</b>	Dr. Seema Kansal (Convener) 1. Sh. Brijesh Kumar 2. Dr. Krishan Kumar 3. Dr. Meenu Rathi 4. Dr. Amita 5. Maj. Bharat Singh (Parents) 6. Mr. Sandeep Singh Chopra (Parents)	7. Ms. Isha, BCA-III 8. Mr. Jai Singh, BCA-II (Student Representatives) 9. Mr. Ravinder Singh (Dy. Supdt.)
23	<b>Student Grievance Redressal Committee</b>	Dr. Krishan Kumar (Convener) 1. Dr. Surender Kumar	2. Dr. Niyti 3. Ms. Mehak
24	<b>Library and Book Bank Committee</b>	Ms. Neelam (Convener) 1. Dr. Deepak Kumar (Librarian)	2. Dr. Ritu Gupta 3. Dr. Neena

25	Sports Council	Sh. Brijesh Kumar (Convener) 1. Dr. S.S. Nain 2. Dr. Surjeet Singh 3. Dr. Rakesh Kumar 4. Dr. Rajinder Kumar	5. Ms. Rupali 6. Ms. Harshit Chopra, M.Com-Final 7. Ms. Sakshi, M.Com-Final
26	Venue Arrangement Committee (Seating/Sound etc.)	Sh. Ram Murti (Convener) 1. Dr. Surjeet Singh 2. Dr. Kamlesh	3. Dr. Anish 4. Dr. Dharamveer
27	NA Cell	1. Sh. Ram Murti (Convener) 2. Dr. Suman	3. Ms. Pinki 4. Dr. Rakesh Kumar
28	Youth Red Cross	1. Dr. Rakesh Kumar (Convener) 2. Dr. Surender Kumar 3. Dr. Kuldeep Yadav	4. Dr. Niyti 5. Ms. Rabjot 6. Mr. Ritesh
29	Red Ribbon Club	1. Dr. Surender Kumar (Convener) 2. Dr. Meenu Rathi 3. Dr. Saroj	4. Dr. C.P. Punia 5. Mr. Deepak, MA-II 6. Mr. Mehakpreet Singh, MA-II
30	Blood Bank and College Dispensary	1. Dr. Seema Kansal (Convener)	2. Dr. Rakesh 3. Ms. Chinmay, BCA-I 4. Mr. Kirti, BCA-I
31	Earn While You Learn (E.W.Y.L.) Committee	1. Dr. Deepak Kumar (Convener)	2. Ms. Preeti Mehta
32	Canteen Committee	1. Dr. S K Pandey (Convener) 2. Dr. Anupama Sihag	3. Dr. Meenu Rathi 4. Dr. Anish 5. Ms. Swati, MA-II 6. Ms. Russel Massey, MA-I
33	Cycle Stand Committee	Sh. Brijesh Kumar (Convener) 1. Dr. Dharamveer 2. Dr. Rajesh	3. Dr. Rajinder Kumar 4. Dr. Anish 5. Mr. Sanjeev
34	Prize Committee	1. Dr. S. S. Nain (Convener) 2. Dr. Suman	3. Dr. Amita 4. Dr. Manjeet Kaur
35	Ken Club	1. Dr. Kuldeep Yadav (Convener) 2. Dr. Meenu Rathi 3. Dr. Shikha Jaggi	4. Dr. Saroj Bala 5. Mr. Mange Ram, BCA-I 6. Mr. Kartik Gosain, BCA-I
36	Decoration Committee	1. Dr. Meenu Rathi (Convener) 2. Dr. Niyti 3. Dr. Anupama	4. Dr. Ritu Gupta 5. Mr. Rahul Rana, BCA-III 6. Ms. Khushi, BCA-I
37	College Archives	1. Dr. Dharamveer (Convener) 2. Dr. Suman	3. Ms. Pinki
38	Press and Publicity	1. Dr. C.P. Punia (Convener) 2. Dr. Ritu Gupta	3. Dr. Rakesh Kumar 4. Sh. Ravinder Singh (Dy. Supdt.)
39	Important Days Celebration	1. Dr. Saroj Bala (Convener) 2. Dr. Manjeet Kaur	3. Dr. Rakesh Kumar

40	Language Lab	1. Ms. Kamlesh 2. Ms. Mehak	3. Ms. Sushma Sharma
41	Data Base Committee	1. Dr. C.P. Punia (Convener) 2. Dr. Surender Kumar	3. Dr. Tripti Sharma
42	RUSA/UGC/AISHE	1. Dr. Tripti Sharma (Nodal Officer) 2. Dr. Surender Kumar	3. Dr. Ravneet 4. Mr. Shyam Raheja
43	NIRF	Dr. Surjeet Singh (Convener) 1. Ms. Pinki 2. Dr. Jyoti Sorout	3. Dr. Meenu Rathi 4. Ms. Sujata Goyal
44	Fee Concession and Scholarship	1. Ms. Pinki Gupta (Convener) 2. Dr. Surender Kumar	3. Dr. Bharti 4. Sh. Shyam Raheja
45	PTM Committee	1. Dr. Bharti (Convener) 2. Ms. Upinder Kaur	3. Ms. Pinki
46	Refreshment Committee	1. Dr. S.K. Pandey (Convener) 2. Dr. Surender Kumar	3. Dr. C. P. Punia 4. Ms. Sujata Goyal
47	Gandhi Study Centre & Museum	1. Dr. Dharamveer (Convener)	2. Dr. Rakesh 3. Dr. Saroj
48	Staff Secretary	Ms. Rachana Khanna	
49	Dean Student Welfare	Dr. Rakesh Kumar	
50	Psychological Counseling Centre	1. Dr. Anupama (Chairperson) 2. Dr. Gulshan Nagpal (Special Invitee)	3. Dr. Ravneet Kaur
51	Coordination Committee	1. Dr. Rohit Dutt, Principal (Patron) 2. Dr. S.S. Nain 3. Dr. Surender Kumar (COE) 4. Dr. Surjeet Singh (NIRF Coordinator)	5. Dr. Shikha Jaggi (IQAC Coordinator) 6. Dr. Tripti Sharma (Member Secretary) 7. Dr. Rakesh (DSW)
52	International Students Affairs	1. Dr. Anupama Sihag (Convener)	2. Dr. Meenu Rathi 3. Dr. Ravneet Kaur
53	Sustainable Development Goals	1. Dr. Bharti Vij (Convener)	2. Dr. Meenu Rathi 3. Dr. Anshu
54	Electoral Literacy Club	1. Dr. Saroj Bala	2. Dr. Dharamveer Saini
55	NEP (National Education Policy)	1. Sh. S.K. Bathla (Nodal Officer) 2. Dr. K.K. Punia	3. Dr. Pinki Gupta 4. Dr. Surender Kumar 5. Mr. Shyam Raheja
56	Internal Board of Studies	1. Dr. Rohit Dutt (Principal)-Chairman 2. Dr. S.S.Nain - Convener	3. Dr. Pinki Gupta 4. Dr. Surender Kumar 5. All the HOD's
57	Road Safety Club	Dr. S. S. Nain Convener Dr Surender Kumar Co Convener	Dr. Anupama Sihag
58	Incubation Center	Ms. Neelam (Convener) 1. Dr. Surender Kumar 2. Dr. Anupama Sihag	3. Ms. Sujata Goyal 4. Ms. Sushma Sharma

Dr. Rohit Dutt  
Principal