

Summery of Lesson Plan of College Faculty

Name of College: GMN PG College, Ambala Cantt

Semester: Even

Name of the Teacher: Dr Krishan Kumar

Month: **Jan2019**

Sr. No.	Name	Subject /Class	Topics to be covered	Academic activities to be organized	Topics of assignment/tests to be given to the students
1	Dr. Krishan Kumar	BA-I	Theories of Organization: scientific management Theory , Classical Theory & Bureaucratic Theory	Discussion with Students	Bureaucratic Theory
		BA-II	Constitution framework of state in India, Governor: appointment powers & functions. Chief minister: Powers, rule and position. Council of ministers and state legislature organization and structure of state administration.	Discussion with Students	Chief Minister:Power,role and position
		BA-III	Accountability in public administration: parliamentary, executive and judicial control over administration. Lok Pal and LokAyukta.		Parliamentary control on public finance

		MA-I Sem-II	Personnel administration- recruitment, training promotion, discipline morale employee- employer relations.		Training
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Month:

Feb2019

Sr. No.	Name	Subject /Class	Topics to be covered	Academic activities to be organized	Topics of assignment/tests to be given to the students
1	Dr. Krishan Kumar	BA-I	Personnel administration: meaning; Nature and significance. Elements of personnel administration: recruitment, training/Capacity Building, promotion, motivation and morale.	Discussion with students	Training
		BA-II	STATE secretariat and directorate: organization department and Board. Divisional commissioner: powers, functions of state position	Discussion with students	State Secretariat
		BA-III	Integrity in administration: means and agencies for checking corruption at union and state level.	Discussion with students	Means and agencies for checking corruption

	Dr. Krishan Kumar	Ma-I Sem-II	Personnel administration- recruitment, training promotion, discipline morale employee- employer relations.		Recruitment
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Month: Mar2019

Sr. No.	Name	Subject /Class	Topics to be covered	Academic activities to be organized	Topics of assignment/tests to be given to the students
1	Dr. Krishan Kumar	BA-I	Budget: principles, preparation and enactment of Budget. Public Funds: accounting and auditing Financial Control: parliamentary (parliament and its committees) and executive Control.	Discussion with students	Budget: meaning and principles
		BA-II	District administration: evolution, features and functions. District collector: evolution, appointment. Functions and position	Discussion with students	District Collector
		BA-III	Emerging issues: good governance, Right to information. Consumer protection Act, 2005		Good Governance

	Dr. krishan Kumar	MA-I Sem-II	Financial administration- Budget, Audit. Control over finance with special reference to India and U.K. development planning and administration in India. Good governance- problems of administration, corruption, transparency and Accountability. Administrative reforms, right to information and crisis Management.	Discussion with students	Right to Information
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Month:

April 2019

Sr. No.	Name	Subject /Class	Topics to be covered	Academic activities to be organized	Topics of assignment/tests to be given to the students
1	Dr. Krishan Kumar	BA-I	Meaning and significance of following: 1 I. administration Law II. Delegated Legislation III. Administration Tribunal. IV. Public Policy	Discussion with students	revision
		BA-II	Police administration at district Level: organisation and functions. Role and functions of superintendent of police. Other Functionaries and Sub-District Level: sub Divisional Magistrate, Block development and Panchayat Officer, Tehsildar,		Revision
		BA-III	Political and Permanent executive. Generalists and specialist relationship. Administrative reforms		Revision

	Dr. Krishan Kumar	MA-I Sem-II	Leadership-Role in decision-Making, Communication, Grievance Redressal institutions- Ombudsman, Lokpal and Loka- yukta. Role of political parties, pressure groups and public opinion in the process of policy formation.		Revision
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